STUDENT CHARTER

A) Institution’s responsibilities towards students

The Institution shall

- Communicate its goals & objectives systematically and clearly to all students
- Offer programmes that are consistent with its goals & objectives
- Offer a wide range of programmes with adequate academic flexibility
- Obtain feedback from students on the initiation, review and redesign of programme as and when necessary
- Facilitate effective running of the teaching-learning programmes
- Implement a well-conceived plan for monitoring student progress continuously
- Ensure that the student assessment mechanism is reliable and valid
- Provide clear information to students about admission and completion requirements for all programmes, the fee structure & refund policies, financial aid & student support services
- Ensure sufficient and well-run support services to all students
- Promote healthy practices

B) Student’s responsibilities of Learning

The students shall

- Appreciate the institutional goals & objectives and contribute to the realisation of the same by participating in relevant institutional activities
- Have a clear knowledge of the programmes, admission policies, rules & regulations of the institution
- Follow the time schedules, rules & regulation of the institution
- Undertake regular and intense study of learning materials
- Make optimum use of learning resources and other support services available in the institution
- Prepare for continuous internal assessment and term-end examinations
- Give feedback for system improvement
- Have faith and ability to pursue lifelong learning
- Live as worthy Alumni of the Institution